



# SAN BERNARDINO VALLEY COLLEGE FOUNDATION MINUTES

January 10, 2024 - 5:00 p.m. – AD/SS 207/ZOOM

## **SBVC Foundation Board Directors Present/Absent:**

<b>P</b>	Dolores Armstead	<b>P</b>	Kenneth Lane	<b>A</b>	Anthony Roberson
<b>P</b>	Keith Bacon	<b>P</b>	Mike Layne	<b>P</b>	Thomas Robles
<b>P</b>	Paul Bratulin	<b>P</b>	Becky Lepins	<b>A</b>	Diana Z. Rodriguez
<b>A</b>	Davena Burns-Peters	<b>P</b>	Bronica Martindale	<b>A</b>	Nelva Ruiz Martinez
<b>A</b>	Michael Burrows	<b>P</b>	Justin Martinez	<b>P</b>	George San Martin
<b>A</b>	Veronica Bustillos	<b>P</b>	Kimberly Morales	<b>P</b>	Allynn Scott
<b>A</b>	Bill Clarke	<b>P</b>	Kerry Neal	<b>P</b>	Michael Sola
<b>P</b>	John Echevarria	<b>P</b>	Shelby Obershaw	<b>A</b>	James Tillman
<b>P</b>	Linda Fontanilla	<b>P</b>	Lisa Obershaw-Durham	<b>A</b>	Helen Tran
<b>A</b>	Scott Henderson	<b>A</b>	Joseph Paulino	<b>A</b>	Anne Viricel
<b>A</b>	Ernesto Izarraras	<b>P</b>	Ernie Perez		

**SBVC Staff:** Phylicia Sanchez

**Guests:** Carol Dixon

### **I. Call to Order:**

President Justin Martinez called the meeting to order at 5:09 p.m.

### **II. Approval of minutes from the November 8, 2023**

Lane moved, Martin seconded, minutes were approved.

### **III. Spring Gala Updates:** Carol Dixon

Currently, there are seven bronze sponsors, two specialty sponsors, and fourteen corporate tables sold. There is still a gold and silver level sponsor needed. There is still entertainment sponsorship and paddle raiser specialty sponsorship available. Gala invitations will be going out in the mail soon. There are currently six items for the live auction and around six items for the opportunity drawing. The theatre students will be performing, and a few awards will be given out. The Board was asked to increase the budget to include the catering of charcuterie boards by the culinary arts students. In addition, a new registration system will be used to track payments, RSVPs, check-ins, and auction paddles. Also, a professional auctioneer will be used at the event. A motion was made to increase the budget from \$125,000 to not exceed \$150,000. Martin motioned; Lane seconded. Motion carried.

#### **IV. SBVC President's Report**

- Rev. Martindale was thanked for leading the SBVC Foundation Christmas Scholarship Fundraiser. Many guests enjoyed the entertainment.
- SBCCD has flown the position to hire the new SBVC President. The application will close in February 2024 or later. SBVC Interim President, Dr. Fontanilla will continue working at SBVC until July 2024.
- The new Vice President of Administrative Services, Mr. Keith Bacon, was introduced to the board.
- So far during the 2023-2024 fiscal year, there have been over 7,000 visits by students to the food pantry. SBVC and Community Action Partnerships of San Bernardino will continue to partner to continue bringing in food to the food pantry for our students.
- About three weeks ago, the administrative staff had an opportunity to walk through the new Career Path Technical Building. This building is being funded through Measure CC. The building is over 100,000 square feet and the budget was over \$101 million. The building will house several technical programs, including the automotive program, the mechanical program, and the electric vehicle program. The next building to be built will be the Student Services Building. The new building will take the place of the current Liberal Arts Building. The new building is also being supported by Measure CC. The faculty and staff who currently work in the building will be moved to mobile units that will be positioned south of the football field. The building is targeted to be completed in 2027-2028. Once the Student Services Building is built, then another career technical building will be built to house our Allied Health Programs and the welding program.
- The State Chancellor will possibly be visiting the campus and the region in April to talk about her vision for 2030.
- The college's focus and vision will be on developing bachelor's programs. Currently the Water Resource Management Program is going through the final process of approval. The Cal States are becoming concerned about the California Community Colleges (CCC) offering bachelor's programs. They are insisting that the CCC's absolutely not have any duplication in their curriculum compared to the curriculum that Cal State offers. There is pending legislation to approve support for CCC's applying for bachelor's programs in nursing.
- The college is looking into increasing their dual enrollment programs. The State Chancellor has emphasized that she would like to see over 600,000 students who are now in the K-12 system have an opportunity to take classes while they are in K-12. Taking college classes while students are in K-12 increases their opportunity of finishing high school with an associate degree or even completing their bachelor's

degree. The college is working with all their unified school district partners so that the college can increase the opportunities for students in this area with the dual enrollment efforts.

- The college is looking at the opportunity of increasing apprenticeships programs. Apprenticeships programs provide our students with an opportunity to compete successfully and enter into the workforce.
- The spring semester is expected to be busy. The campus usually has over 500 events or more during the semester culminating with commencement.

## **V. Committee Reports**

### a) Alumni – Thomas Robles

The committee will be meeting soon. Alumni flyers were distributed at the Christmas Scholarship Fundraiser. Sola informed the Board about The Wall of Professional Champions unveiling is on Monday, January 22, 2024, at 6pm on the second level of the gym.

### b) Board Development – Thomas Robles

The committee will be meeting soon.

### c) Finance – George San Martin

The committee will be meeting soon.

### d) Strategic Planning – TBD

A chair is still needed for this committee.

### e) Fundraising – Allynn Scott

No report.

### f) Audit – Justin Martinez

The 2022-2023 audit has been completed. A report and presentation will be given at the March 2024 Board meeting.

## **VI. Budget Report:** Mike Layne

The Board was provided with the Foundation's actuals vs. budgeted report through November 2023. The budget has increased from a net negative to a net positive number due to the market performing really well in the month of November 2023. The overall endowment is more than \$5.4 million. There were no issues with the budget report.

## **VII. Director-'s Report:** Mike Layne

- San Manuel Band of Mission Indians has awarded the Foundation a \$2.2 million grant that's over a 3-year period. The grant will allow the Foundation to increase its staffing, which should increase donor cultivation and donations. \$900,000 of the grant will continue to fund the Valley-Bound Commitment Program.

- The grant application has officially been submitted for the \$1.5 million grant from Congressman Pete Aguilar. The grant will be used to purchase two zero-emission trucks for the electric vehicle program and a large portable generator.
- The scholarship application will close on January 31, 2024. The Foundation is anticipating to award over \$500,000 in scholarships for 2023-2024
- At the end of the fall semester, the Foundation disbursed approximately \$97,000 in basic needs scholarships to first-year Valley-Bound Commitment participants.
- The Foundation has been awarded a \$150,000 grant for the Finish Line Scholars Program. There is one more year left of the 5-year program.
- The Foundation will be starting to look for a new bank host its checking account due to another fraudulent Arrowhead check being cashed. A police report has been made and the officers are currently investigating the case.

**VIII. Old Business:** Justin Martinez

No report.

**IX. New Business:** Justin Martinez

No report.

**X. Other:** Justin Martinez

Layne will be working with the Executive Committee and the Finance Committee to switch the Foundation's bank account from Arrowhead Credit Union. The change is occurring due to the continuous occurrence of fraud.

**IV. Adjourn:** The meeting was adjourned at 5:56 p.m.

Respectfully submitted,

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Dr. Linda Fontanilla, Secretary