



SAN BERNARDINO VALLEY COLLEGE FOUNDATION MINUTES
September 9, 2020 - 5:00 p.m. – SBVC ADSS 207

SBVC Foundation Board Directors Present/Absent:

P	Amy Avelar	P	Kenneth Lane	P	Michael Sola
P	Susan Bangasser	P	Mike Layne	A	Scott Stark
P	Paul Bratulin	P	Justin Martinez	P	Edward Szumski
P	Dennis Byas	P	Kerry Neal	P	Dexter Thomas
P	John Echevarria	P	Patricia Nickols-Butler	A	Jose Torres
P	Robert Garcia	P	Faye Pointer	P	Bea Valdez
P	Gary Kelly	P	Beverly Powell	A	Anne Viricel
P	Allynn Jackson	P	Diana Z. Rodriguez		

SBVC Staff: Girija Raghavan and Phylicia Sanchez

I. Call to Order:

President Dennis Byas called the meeting to order at 5:03 p.m.

II. Approval of minutes from June 10, 2020 and June 22, 2020

Thomas moved, Nickols-Butler seconded, minutes were approved with no changes.

III. Approval of Projected Budget FY 2020-2021 Dennis Byas

The Board was presented with the 2020-2021 projected budget. The budget included the 2019 actuals, the 2020-2021 budget, the YTD actuals, the over/under budget, and the percentage of the line items that has been expended. The Board was informed that the Foundation will not be receiving the San Manuel Grant this year in the budget. If the San Manuel Grant is awarded to the Foundation, then it will appear in the 2021-2022 budget. The Foundation Office will provide a monthly report to the Executive Committee on the monthly expenditures. The Board will be updated on the actuals of the budget at each Board meeting. Thomas motioned to accept the 2020-2021 projected budget; Valdez seconded. The motion was approved.

IV. SBVC President's Report

- The District has decided to put the third cohort of the Promise Program on pause due to financial purposes. In addition, enrollment for the institutions has decreased due to COVID-19. The college's funding is based on enrollment. Currently, the college has a hold harmless from the state for a couple of years. The college is unsure of what the impact will be once they come out of the hold harmless scenario. While the Promise Program is on pause this will give the campus an opportunity to analyze the program and look at data to see if the program is promoting student success in the classroom. This study will occur over the next several months. The district will determine how the program will move forward in the future if funding is available. If the Promise Program does not continue, then the college would like to look in to restarting the Valley-Bound Commitment Program.
- Currently the college's Fall enrollment is below their goal. The college has approximately 2800 few students, but a more accurate number will be determined once the census

occurs. In addition, there will be short term classes starting soon that may increase the number of students enrolled.

- Currently the college is closed due to COVID-19. By September 18th, the District will determine if the spring semester will continue to be in this remote environment or face to face or some hybrid.
- The Board was informed that the SBVC Welding Program will continue at the college and will not be going away. Currently there are some concerns on the safety of the equipment within the welding area. There are experts in the field that are evaluating the equipment and so far, has deemed it safe. There are additional areas that have been identified that the experts will be evaluating. Until the evaluation is complete, the faculty have determined to not hold labs for students.

V. Committee Reports

a) Alumni – Ed Szumski

No report.

b) Board Development – Susan Bangasser

Bangasser welcomed the new board members. The committee will start meeting in January to plan for the 2021-2022 board nominations.

c) Finance – Bea Valdez

All the finance information was provided during the approval of the budget.

d) Strategic Planning – Patricia Nickols-Butler

The committee was thanked for their help and support in developing the 5-year strategic plan. The Board was provided with the revised mission statement, vision statement, goals for the strategic plan. The committee presented an overview of the strategic plan at August's Board Retreat. The committee took in consideration the input from the Board. The committee factored in COVID-19, as well as racism and striving for equality for all individuals. The mission statement was revised and describes the functional responsibilities of the Foundation. The revised mission statement was provided to the Board. The committee took in consideration the input from the Board Retreat for the vision statement. The vision statement helps to describe what the Foundation's vision is for the future. Nickols-Butler motioned to approve the revised mission statement and vision statement. Jackson moved, Pointer seconded, motion was approved. The committee plans on revisiting the mission statement, vision statement, and the strategic plan each year to determine if any revisions need to be made.

The SBVCF Mission

*The San Bernardino Valley College Foundation's mission is to serve as a fundraising organization that is committed **both** to the stewardship, sound management and effective utilization of the Foundation's financial assets **and** to supporting San Bernardino Valley College's ongoing commitment to provide high-quality education, innovative instruction, and services to a diverse community of learners.*

SBVC Foundation activities are intended to ensure that every student has an equal chance in education and in life. The Foundation's programs and activities are designed to support the SBVC's commitment to ready its students to contribute to an improved quality of life in the Inland Empire and beyond.

The SBVCF Vision

In the next decade, SBVC Foundation will have fulfilled its commitment to ensuring that SBVC is the college of choice and is available for all students in the Inland Empire.

In this effort, the Foundation will strive to significantly enhance its performance to ensure SBVC is adequately funded and effectively supported by strengthening alumni relations and fully cultivating mutually beneficial relationships with businesses, corporations, other foundations, and community-based organizations. The Foundation will work diligently to ensure the Free College Promise Program continues to be accessible to anyone in the region who desires access to a college education and improved career opportunities.

In any environment, achievement of this vision would be a daunting challenge. However, the current health crisis involving the COVID-19 pandemic, as well as the equally troubling crises of economic loss and social unrest will make it extremely difficult to apply our traditional fundraising tools and approaches to this effort. Moreover, these external forces are also likely to exacerbate current limitations in staffing, resources, and outreach efforts to the community. Addressing these problems will require an unprecedented change in the goals, strategies, work processes, and mindset of the Foundation. Nonetheless, we are committed to overcoming any institutional or personal resistance to change that might limit or compromise our performance.

To this end, the SBVC Foundation and its staff will dedicate significant and ongoing efforts for the foreseeable future to find creative and innovative ways to provide SBVC, its students and faculty with the level of funding, community support, and professional opportunities needed to fulfill its promise of access to and equity in education that are fundamental expectations of the students and the communities we serve.

e) Fundraising – Dexter Thomas

The golf tournament is scheduled for Friday, October 16th at Shandin Hills Golf Club. The Board was asked for donations of gift baskets for the tournament. The Board was provided with an update on where the tournament stands with sponsors, foursomes, tee-signs, and donations. The Board was informed that there will be an online silent auction held during the tournament. The Board was asked for volunteers for the tournament since the committee will not be able to use students to assist with the tournament.

f) Audit – Dennis Byas

The 2019-2020 audit will begin on Tuesday, September 15, 2020.

VI. Director-'s Report: Mike Layne

Layne reported:

- The Foundation received the following grants in 2019-2020

- San Manual Grant \$300,000 – The was award for the Valley Bound Commitment Program. The grant will end December 2020 and hopefully the Foundation will receive an invite in February 2021 to reapply for the grant. If the Foundation is awarded the grant, then they should receive the grant in September/November 2021.
 - Edison International Grant for \$75,000 - \$50,000 was award to the Diesel Program for Clean Energy Hybrid EV Technician Program and \$25,000 was for STEM Scholarships. The Foundation has been invited to reapply for the Edison STEM Grant.
- Staff changes and Board changes – Mike started with the Foundation February 1, 2020 and Phylicia reclassified into a Development Coordinator. Effective July 1st, Byas is the new Board President and Powell is the new Board Vice President. In addition, five new board members were approved at the June's Board meeting.
- 2019-2020 Scholarships – The Foundation has awarded approximately \$230,000 in scholarships, with two scholarship awards pending. There were 411 scholarships award and 297 awardees who received scholarships.
- COVID-19 Response –
 - The Foundation launched their very first virtual scholarship ceremony on June 4, 2020. The Foundation has the virtual scholarship available on the website for anyone interested in viewing the ceremony.
 - The Foundation was awarded a \$15,000 grant from Growing Inland Achievement which was matched by the Associated Student Government for \$30,000. \$45,000 was spent to purchase 132 hotspot devices with 12-month data plans for Valley College students. In addition, some of the Wells Fargo Grant will be used to purchase hotspot devices for Valley-Bound students.
 - Gift cards were purchase through the bookstore to assist students with the textbooks needed for their Fall classes.
 - In June, the Board committed \$180,000 for undocumented students that were not cover through the CARES Act funding that was distributed in June by Financial Aid. The check was issued to the college, but the check has not been cashed yet. The college is working to exhaust the funding they have from the CARE's act before using the funding provided by the Foundation. \$5,000 of the funds provided by the Foundation will go towards the transfer center to assist students with their transfer application fees.
- Strategic Plan – A new five-year plan is being developed by the Foundation. The Board approved the mission statement, vision statement, and goals of the strategic plan. There will be a small group that will work with Professor McWeeney to finalize the measurements for the goals of the strategic plan.
- Emergency Aid Fund – The Foundation will be launching an emergency aid fund for students. The Foundation received a \$20,000 grant from the Inland Empire Community Foundation. The grant will be combined with the remaining amount that is not is not used on undocumented students through the CARE's act.
- 2019-2020 Audit – The audit is on track to start on September 15, 2020. Spafford & Landry auditing firm will be on campus next Wednesday to meet with the office staff to start the audit.

- 2019-2020 Annual Report – The annual report has been started and is on track to be completed in October and mailed by November. The Board was asked to email Mike or Phylcia if there were suggestions on highlighting a donor or alumni in the annual report.
- Budget – The projected budget is on track. The Executive Committee will be provided with monthly reports of the budget and the Board will be provided updated reports at each board meeting.
- E-Newsletters – The Foundation is in the process of developing a quarterly e-newsletter with alumni outreach and raise community awareness on what is occurring with SBVC.
- Consultant – A local consultant has been identified to work with the Foundation to apply for Department of Education Grants.
- Marketing Department – The Marketing Department will be working with the Foundation to update the Foundation website to make it easier to access and promote fundraising.
- Andrew Kelly Houston Memorial Scholarship – Gary Kelly is starting a scholarship for his grandson who recently passed away. The scholarship will be called the Andrew Kelly Houston Memorial Scholarship. The Board is encouraged to make donations towards Andrew's scholarship.

VII. Old Business: Dennis Byas

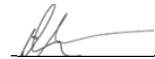
No report.

VIII. New Business: Dennis Byas

No report.

IX. Adjourn: The meeting was closed in memory of Andrew Kelly Houston. The meeting was adjourned at 6:20 p.m.

Respectfully submitted,



Diana Z. Rodriguez, Secretary