



SAN BERNARDINO VALLEY COLLEGE FOUNDATION MINUTES
March 11, 2020 - 5:00 p.m. – SBVC ADSS 207

SBVC Foundation Board Directors Present/Absent:

P	Susan Bangasser	P	Sam Lucia	P	Allynn Scott
P	Paul Bratulin	A	John McMahon	A	Scott Stark
P	Dennis Byas	P	Patricia Nickols-Butler	P	Edward Szumski
P	Robert Garcia	P	Faye Pointer	A	Dexter Thomas
A	Celia Huston	P	Beverly Powell	A	Jose Torres
A	Gary Kelly	A	Diana Z. Rodriguez	P	Bea Valdez
P	Mike Layne	A	Gary Saenz	A	Anne Viricel

SBVC Staff: Girija Raghavan and Phylicia Sanchez

I. Call to Order:

President Beverly Powell called the meeting to order at 5:08 p.m.

II. Welcome & Introductions:

- a) Self-introductions were made.
- b) Mike Layne thanked the Board again for having at SBVC and that he is excited to be here.

III. Approval of minutes from February 12,2020

Pointer moved, Scott seconded, minutes were approved with no changes.

IV. SBVC President's Report

No Report

IV. Committee Reports

- a) Alumni – Ed Szumski
 Szumski stopped by the Foundation Office this week and signed four Alumni Association welcome letters.
- b) Board Development – Susan Bangasser
 The Board was informed that the Board Development Committee has received five nominations. The deadline to submit nominations is March 16, 2020. The committee will meet on Thursday, March 10th at 11:00 am in Campus Center – 222 to review the nominations that were submitted. Currently, there are six directors whose term is up for renew. There are three orientations scheduled for April 13th, 16th, and 17th for the potential board directors. The Board is encouraged to attend the upcoming orientations.
- c) Finance – Bea Valdez
 Valdez has received the investment report and plans to present it at the next Board meeting. The QuickBooks conversion has been completed. The auditor is currently working on the audit. The audit should be completed by the end of March and then

the tax forms will be filed for the Foundation. The auditor will attend May's Board meeting.

d) Strategic Planning – Patricia Nickols-Butler

The committee will meet before May's Board meeting.

e) Fundraising – Mike Layne

The tournament is currently scheduled for April 24, 2020, at Shandin Hills Golf Club. Currently, we have 100 golfers registered for the tournament. The committee has been able to obtain donations and sponsorships. Currently, the committee and Athletics has sold at least 40 golf balls for the Helicopter Ball Drop.

f) Audit – Dennis Byas

The committee would like a copy of the unaudited version of 2018-2019 financials.

V. Budget Report: Mike Layne

The Board reviewed the current operating budget. The budget is currently looking good. The Foundation has received more income than what was budgeted for and has spent less than what was budgeted for. These amounts will change once the scholarship checks have been issued.

VI. Director's Report: Mike Layne

- A draft of the 2018-2019 Annual Report was provided to the Board to review and asked for feedback on the report.
- The Foundation office is currently in the process of hiring a Professional Expert to assist in grant writing.
- Currently, the Scholarship Committee is reading over 100 scholarship applications each.
- Met with Mr. Marco Robles from Cardenas Markets. Mr. Robles is looking into the outstanding funding that is owed to the Foundation.
- Currently, attending the San Bernardino Area Chamber of Commerce meetings on Wednesdays.
- Attended the Inland Empire Hispanic Leadership Council and Empowerment session at the University of Lavern.
- A meeting is scheduled for March 13th with a representative from the Inland Empire Community Foundation.

VII. Old Business: Beverly Powell

No Report

VIII. New Business: Beverly Powell

No Report

IX. Others:

- Currently, SBCCD is following the guidelines that San Bernardino County has provided regarding COVID-19. Since there are no current cases in San Bernardino County, the county is asking for everyone to prepare for an outbreak and to follow the safety procedures that have been provided.

X. Adjourn: The meeting was adjourned at 6:05 p.m.

Respectfully submitted,



Diana Z. Rodriguez, Secretary