



SAN BERNARDINO VALLEY COLLEGE FOUNDATION MINUTES

June 17, 2015 - 5:00 p.m.

SBVC Foundation Members Present/Absent:

A	Bruce Baron	P	Patricia Hinojosa	A	Mike Stull
P	Rich Beemer	A	John McMahon	A	Danny Tillman
P	Lois Carson	A	Judi Penman	P	Barbara McGee
P	Stephanie Cereceres	P	Beverly Powell	P	Eloise Gomez-Reyes
P	President, Gloria Fisher	P	Ruth Sandlin	P	Jose Torres
P	Gloria Harrison	P	Lynda Savage	P	Brian Townsend
A	John Futch	P	Paul Shimoff	A	Evlyn Wilcox
		A	Donald Singer	P	Dr. Greg Zerovnik

SBVC Foundation Staff Present: Laura Gowen

I. Call to Order:

President Lynda Savage called the meeting to order at 5:00 p.m.

II. Welcome & Introductions: Self introductions were made.

III. Approval of minutes from May 6, 2015

No changes noted. Rich moved and Ruth 2nd.

IV. SBVC President's Report: President Fisher briefly discussed our current level of FTE's (Full Time Equivalent) enrollment numbers and shared thoughts on how to make better use of open spaces / classrooms around campus on Fridays and Saturdays.

Middle College High School News: Rialto Unified has made contact and would like to model our program with our professors teaching on their campus. This opportunity may be a great pilot. Also, we have received word that San Bernardino Unified would like this program in all of their high schools. There will be more to follow.

VI. Committee Reports:

a.) Finance, Ms. Hinojosa:

- a. Keenan & Associates – Insurance Quote. This item was discussed during the Executive Committee meeting and was address by board President, Lynda. After some further discussion during the board meeting, it was decided that Lynda will follow up with Jose as to further details regarding the quote we had received.
- b. RFP for new financial institutions – Patricia shared that the Finance Committee was at a point where they would like to move forward with bids for new management of our assets. Eloise motioned, Lois 2nd.

b.) Board Development, Ms. Carson:

- a. Lois introduced two new members, Mr. Phil Morris and Ms. Faye Pointer, as possible new board members. Lois moved to elect them and Paul 2nd.
- b. Executive board positions – Lois suggested to have the current board president, Lynda Savage, and Vice President, Gloria Harrison, continue in their current positions for the coming year. Eloise moved and Lois 2nd.

c.) Fundraising, Mrs. Ruth Sandlin: Nothing to report.

d.) Institutional Awareness, Mr. Brian Townsend – Nothing to report.

VII. Director's Report: Mr. Kevin Dooley

- a.) Update on the Director of Development and Community Relations position: Karen Childers will begin her position on July 13th.
- b.) AQMD PSA – Gloria Fisher shared that we, our RTVF (Radio, TV, Film Program) has been approached by the AQMD to film/create a PSA for their organization. They have offered \$5,000 for the project stating that anything not spent could be kept by the program. She urged that we need to tighten

up the rules we follow as these types of requests appear again and again and some kind of guidelines to follow. Do we reinforce the 5% administrative fee, does the Foundation need to be involved at all. Due to the nature of this project requiring a helicopter and the short time frame, after some conversation the feeling was that this project exposed the Foundation to too much liability. The Board would like to review such requests on a case by case basis.

VIII. New Business:

- a. Board retreat: August 5th from 9:00 a.m. to 1:00 p.m. More information to follow.
- b. Alumni: Ed is excited to be here working on our alumni pool and is eager to get started. In the coming months we will be discussing membership fees, birthday acknowledgements, newsletters, etc. Ed asked for committee members and Beverly happily agreed to assist. Ruth mentioned how all of her schools keep in touch with her and asked why we don't have an "alumni office"? Gloria said we should and that we are severely lacking here in this area.

IX. Next Board Meeting:

Board Retreat – Strategic Planning
August 5th, 9:00 – 1:00
Lunch and refreshments will be provided

VIII. Adjourn: The meeting was adjourned at 6:05 p.m.

Respectfully submitted,

 Gloria Fisher 12-9-15

Dr. Gloria Fisher, Secretary

