

**SAN BERNARDINO VALLEY COLLEGE
FOUNDATION MINUTES
September 17, 2014 – 5:00 p.m.
Valley College, President’s Conference Room**

SBVC Foundation Members Present:

Rich Beemer	Gloria Harrison	Lynda Savage
Lois Carson	Patricia Hinojosa	Paul Shimoff
Stephanie Cereceres	Beverly Powell	Donald Singer
Eloise Gomez-Reyes	Dr. Ruth Sandlin	Dr. Greg Zerovnik
Dr. Gloria Fisher		

SBVC Foundation Members Absent:

Bruce Baron	Nancy O’Kelley	Jose Torres
Katy Henry	Judi Penman	Brian Townsend
John Futch	Mike Stull	Lew Warren
Barbara McGee	Danny Tillman	Evlyn Wilcox

Guests Present:

Chris Looney, CCS
Scott Stark, SBVC

SBVC Foundation Staff Present:

Kevin Dooley
Laura Gowen

I. Call to Order; Welcome & Introductions:

President Lynda Savage called the meeting to order at 5:00 p.m.

II. Welcome & Introductions: Lynda Savage welcomed everyone and a roundtable introduction took place.

III. Financial Reports: Ms. Patricia Hinojosa began with referencing the financial report from 4/16/14. Specifically drawing attention to the middle of the report where our bonds are discussed and how our portfolio is functioning. She concluded stating that the goal of the committee this year will be to review our policies and contracts with our two financial vendors and will keep the board posted on the status of these proceedings.

IV. SBVC President Report:

Soft hiring freeze: Dr. Fisher began with the current status of the district's "soft hiring freeze" and discussed how the collegial consultation process plays a role. She will be holding a campus event further discussing this topic on Thursday, September 18th from 12:30-1:30 and invited the board to attend.

She also shared that the campus has met our **FTES goal** for the fall semester.

Accreditation Update: The entire district will be going through accreditation from 9/29 through 10/1. To prepare for the accreditation, San Bernardino Valley College teamed up Crafton Hills College and held a "mock" run last Friday. Dr. Fisher shared that it went very well and stated that it was a great experience.

Lynda inquired about the status of the athletics construction project and Dr. Fisher turned the meeting over to Scott Stark. He shared that we broke ground about a month ago and that all staff and faculty have been relocated throughout campus until the new, 3 story building is complete. At that time, with the new building on line, we will then begin taking down the old gymnasiums.

Paul inquired about the naming options of the scoreboard and field. There was a brief discussion about the naming conventions and Gloria Harrison thought it would be good for the board to adopt a naming policy for the future. Kevin Dooley stated that a new policy is being worked on now and will be ready for the next board meeting for review and approval.

V. Directors Report:

Case Statement & Board Vacancies: Kevin Dooley presented the Case Statement to the board and went over how this tool will guide the year ahead and the activities that we participate in. He discussed the need and priority for each board member to get their list of potential board candidates to him as soon as possible. Kevin reminded each member that they are familiar with the community and have a direct link to those individuals that have the ability, interest and the financial capacity to be a valued member of the Board. Additionally, he will be working with our vendors such as Pepsi, Staters Brothers and others whom the college/foundation currently does business with to search out possible candidates.

Development Report: Kevin shared this report stating that he will have this ready on a monthly basis. It reflects our goals and especially measures fundraising activity. Key achievements, important dates and “next steps” will be listed on the report. The discussion turned to how we “give as a board”, and Kevin outlined the expectations being able to say, at the end of this year, that we have 100% giving commitment from our board of directors. This level of giving is referred to the “President’s Circle” which is a minimum expectation of \$1,000 by year’s end.

Gloria Harrison inquired about this expectation and asked how supporting the various events, such as golf tournament, Auditorium event, etc. plays into their expected level of giving. Kevin stated that the “President’s Circle” should keep the level of \$1,000 with cumulative giving toward the Foundation during the fiscal year (July 1 2014 through June 30, 2015) to be a member. At present there is a President’s Fund that needs to be explored by Kevin, mostly to determine if having it remain connected to the “President’s Circle” or separate it with a specific focus (scholarships, operations, events, etc...).

October 17th: Throughout the meeting there was discussion related to the events of the 17th. Flyers were distributed to the board members and at the end of the day Thursday; the website will be available to begin purchasing tickets for the evening’s event. We will be forwarding the information to each board member to share and send on to friends and family.

VI. New Business:

Lynda opened for comment at which time Ruth inquired as to how many meetings a year we would be having. It was decided at the annual meeting that we would be having 6 meetings this year. Laura will send the dates tomorrow.

For the duration of the year, we will be having the meeting from 5:00-6:00 and they will begin promptly at 5:00.

Minutes from June 16th, Annual Meeting we sent electronically for approval so that we could get the new board president on board with the bank. There was a motion by Rich Beemer to approve the minutes, Beverly seconded.

Paul made a point, referring to the financial report, that the portfolio managing companies need to provide the benchmarks and explain what they are measured against.

VII. Adjourn: The meeting was adjourned at 6:10 p.m.

Respectfully submitted,

A handwritten signature in blue ink that reads "Gloria Fisher" followed by the date "12-11-14". The signature is written in a cursive style.

Dr. Gloria Fisher, Secretary