

SAN BERNARDINO VALLEY COLLEGE
FOUNDATION MINUTES
January 15, 2014 – 4:00 p.m. – PDC 104

SBVC Foundation Members Present:

Rich Beemer	Lois Carson	Stephanie Cereceres
Dr. Gloria Fisher	Gloria Harrison	Patricia Hinojosa
Katy Henry	Nancy O’Kelley	Beverly Powell
Linda Savage	Paul Shimoff	Jose Torres

SBVC Foundation Members Absent:

Bruce Baron	John Futch	Dr. Jeremiah Gilbert
Eloise Gomez Reyes	Barbara McGee	Judi Penman
Beverly Powell	James Ramos	Ruth Sandlin
Mark Seay	Donald Singer	Mike Stull
Danny Tillman	Brian Townsend	Lew Warren
Evlyn Wilcox		

Guests Present:

Tanya Rogers, Christie White & Associates

SBVC Foundation Staff Present:

Laura Gowen

I & II Call to Order; Welcome & Introductions:

President Rich Beemer called the meeting to order at 4:10 p.m.

III. Approval of the Minutes of October 16, 2013:

Rich Beemer asked for a motion from the members present to approve the minutes of October 16, 2013. Beverly Powell so moved; Patricia Hinojosa seconded the motion. MOTION APPROVED.

IV. Annual Audit, Report Delivery: **Handout on file.**

Rich Beemer introduced Ms. Tanya Rogers of Christie White & Associates. Ms. Rogers covered the key points of the audit report and fielded questions. There were no “findings” or problems to report at this point to the Board. As the report was covered, Paul Shimoff inquired about the expense of “foundation salaries” and the depth of that expense. Specifically, he was inquiring

about a salary breakdown for all persons within the foundation and how many were employed by the foundation. Jose was able to pull up the documentation to share the number of staff members and their related salaries with those present.

Noting no additional comments, Rich Beemer asked for a motion on the ratification. Linda Savage so moved; Lois Carson seconded the motion. MOTION APPROVED.

V. Board Development Committee Report:

Lois Carson discussed her desire to have the committee meet prior to the coming quarterly meeting to brainstorm committee involvement, attendance and recruitment.

VI. Fundraising Committee Report:

Rich reported due to Ruth's absence. Rich covered the upcoming golf tournament and that Laura has been working on the event and that planning was underway. This year we have secured the Yucaipa Valley Golf Club for the event and will be held on Friday, May 8th. He discussed how each member of the board can help in obtaining sponsorships and golfers. Katy Henry mentioned having someone in mind who may be interested in being a water sponsor. This sub-committee will be meeting often up until the event. Many present had great ideas for community support and sponsorships and sounded as if they were eager to do their part.

VII. President's Report:

Dr. Fisher shared that a new job description had been moved forward and was going to board for approval the following evening. It will start at Range 14 to 18 on the management salary schedule. Following board approval, HR will "fly" the position for 30 days then will go to the interview process. Gloria Harrison commented on the thoroughness of the description. Katy Henry volunteered to serve on the committee and Dr. Fisher stated that she would work with Rich to determine on the hiring committee. Paul Shimoff felt that it may be nice to have the board of directors interview the candidates and Gloria Harrison mentioned the possibility of a "mini-forum".

Dr. Fisher shared that Craig Petinak had resigned and his position was filled on an interim basis by Mr. Greg Zerovnik. Greg has been working diligently on the groundbreaking of the new sports complex which should be sometime in march. Dr. Fisher would like the Foundation Board to consider "selling the seats" within the complex as a fund raiser. This would be a great opportunity for our donors and those within the community to get their name on a piece of the SBVC campus all while raising money.

VIII. New Business:

- ❖ Committee Assignments: Rich would like to establish an ad hoc committee to implement the CCS Plan and would like to meet prior to the coming quarterly meeting in April. Katy Henry and Gloria Harrison both volunteered to serve. There will be more to follow.
- ❖ Edison Grant: Rich shared that Laura had written for and had been awarded a grant with Edison in the amount of \$25,000. Beverly Powell said that they were very happy to have been able to award this amount for our students.
- ❖ Future Meeting Date:
 - ~ Wednesday, April 16
 - ~ Wednesday, June 11 (Annual Meeting)

XI. Adjourn:

The meeting was adjourned at 5:45 p.m.

Respectfully submitted,

Dr. Gloria Fisher, Acting Secretary